

AREA 11 DIRECTOR – CHAPERONE DUTIES AND RESPONSIBILITIES

The AGEHR, Inc. (aka *Handbell Musicians of America*) is committed to providing successful and enjoyable Conferences for its membership. Much time and effort is spent in planning events that will have musical, educational and social benefits. In order to accomplish all this, the cooperation of directors and chaperones is mandatory. Directors and chaperones are responsible for the conduct of members of their group(s). It is expected that all who participate in AGEHR events will exhibit common courtesy and respect the rights of others and their property and do nothing which endangers either. The event sponsor may expel individual(s) or groups with no remission of fees paid if she or he determines that the conduct of the individual(s) or group(s) warrants that action.

The following regulations have been accepted by the Board of Directors and are to be adhered to by all. In addition, common sense regarding conduct at specific sites is expected to be enforced by directors and chaperones (in elevators, dining room, public restrooms, etc.).

Directors are asked to provide copies of these regulations to both ringers and chaperones and to have a general discussion prior to arriving at the event. Directors are discouraged from serving in the capacity of chaperone.

1. Directors select chaperones who are willing to comply to the responsibilities as outlined in this document. The position of chaperone is a major responsibility.
2. There is one (1) chaperone for every six persons under the age of 18. Chaperones must be at least 21 years of age.
3. Chaperones attend all activities to help maintain an efficient atmosphere.
4. Chaperones are responsible for seeing that all curfews are observed. Emergencies are the only exceptions.
5. Chaperones ensure that there are no girls in boys' rooms or boys in girls' rooms at any time. A chaperone must be present when the group is mixed.
6. All festival registrants are expected to attend ALL festival activities. Ample time is given in the days' schedule for recreation.
7. Directors and chaperones ensure appropriate group dress.
8. Ringers are respectful of other choirs' bells and equipment. Groups are liable for any damage to facilities, etc. they cause.
9. The use of alcoholic beverages and/or drugs is prohibited.
10. The AGEHR, Inc./*Handbell Musicians of America* and Area 11 reserve the right to send a ringer home at parental expense if the ringer does not abide by these regulations.

Date Chaperone briefed on duties and responsibilities: _____

I agree to Chaperone duties and responsibilities.

Printed Name of Chaperone: _____

Chaperone Signature: _____